



Name of child _____

Registration Check List – Current Families Only

The Parent Handbook is available online at www.rippletonroadsters.ca. Please ensure that you have read it as you are agreeing to the terms in the policies of the handbook when you sign your parent contract.

Please indicate that the following items are submitted to us upon registration:

Payment

***three (3) cheques in total, please make payments out to Rippleton Roadsters Child Care**

- One cheque upon registration dated **July 1, 2019** in the amount of your monthly fee. If you are registering a new sibling not currently in our program, please include a **\$15.00** registration fee on this cheque.
- \$35 one time registration fee per child or \$50 per family (**new families only**)
- One cheque dated **September 1, 2019.**
- One void cheque
- Signed preauthorized debit payment consent form
- *** If you are registering after September please submit first and last month's fees and registration fee on one cheque

Completed Registration package must include:

- The information sheet returned with updates or corrections.
- A contract signed by all custodial parents/guardians – **one for each child**
- Preauthorized payment consent form – **one for the family**
- 2 current photos of each child
- An official up to date copy of immunization records – **per child**
- Program and fee schedule with program indicated – **one for the family**
- Custody papers, if applicable
- A complete anaphylaxis form and emergency plan, if necessary (**both forms are available on our website**)

****Attention:**

If your child requires and Epi-pen or has a medical condition that requires special **MEDICAL** attention, please request an Emergency Anaphylactic Plan form or an Emergency Medical form from the child care office.

If your child has specific dietary needs, please include this information on the registration form

Applications will only be processed with the above items completed and submitted.