



Registration Information for September 2023

Dear Parents,

This letter is a reminder to all of you that September registration for 2023 is here. Please read this letter and mark down the deadlines for registration.

All the necessary forms will be available on our website. Please also review the 2023 fee schedule for September as there will be a slight increase. Please download, print, fill out and **sign** the forms. Once you have completed the forms, you will need to scan and email them by the deadline to secure your child's enrollment. If you do not return your forms on time, you may lose your spot.

To complete your registration please submit **by email** to denise@rippletonroadsters.ca :

- A new contract
- A new pre-authorization payment form
- An anaphylaxis form if your child has an anaphylactic allergy
- An Individual Medical Plan form if your child has a medical condition

Once the forms have been received you will be notified via email to confirm your child's enrollment. *As of February 3, 2023, all available spots will be open to new families.*

New policies have been added to our parent handbook this year, please ensure that you have read the handbook as you will be agreeing to the policies when you sign the Parent Contract.

A checklist is available on our website (under the registration tab) to assist you in ensuring that your information is complete. Please refer to the fee schedule when you are filling out the re-authorization form, if you require clarification in regard to your fees please do not hesitate to contact the childcare office.

****If you are registering a sibling** not currently enrolled in our program, you will need to complete the long registration form and include immunization records and any other applicable forms for your child. These forms have also been updated on the website under 2023 Registration. The documents will also have to be scanned and emailed to denise@rippletonroadsters.ca .

Important Dates:

➤ February 3, 2023

Deadline for current families to return contracts and fees. Please ensure that your forms are returned by this date; once this deadline passes the spots that are available will be open to new families to register and you may jeopardize your spot for September 2023.

➤ February 6, 2023 New Families

Registration to the community opens on a first come first serve basis.

If you have any questions or concerns you can contact the office by calling 416 449-4559 or by emailing denise@rippletonroadsters.ca